INSTRUCTION FOR ADMITTANCE

1. Any employee of the operator registers (sets up a simple account) on the PUESC MF test platform, which is located at: https://test.puesc.gov.pl.

2. The operator's employee registers the operator, services and devices.

3. The operator's employee registers the service or services (called the operator's system), during this process the operator provides, among others, CSR request, IP, contact information.

4. The operator's employee registers representative devices with which he tests communication, data collection and data transfer to SPOE KAS (e-TOLL).

5. The OBU/ELS operator who plans to automate the process of adding and removing devices from the service should use the technical specification of service messages (*Network services - information and specifications*), available at: https://puesc.gov.pl/uslugi/uslugi-sieciowe-informacje-i-specyfikacje (please expand directories):

   a) *Communications channels -> SEAP communication channel* / document „**SEAP PLUS Specyfikacja Techniczna Publiczna PL**" + **Załączniki do Specyfikacji**,

   b) *SENT* system -> *Specifications of SENT messages* / document „**Specyfikacja Techniczna Komunikatów Usług ZSL_OBU**".

6. The OBU/ELS operator performs communication tests in accordance with the specification available on the website: https://etoll.gov.pl/obu-i-zsl-dostawcy (**Szczegóły integracji w zakresie komunikacji zwrotnej OAuth2 ENG**).

7. After successfully completing the communication tests, the OBU/ELS Operator proceeds to drive tests, in accordance with the documentation available on the website: https://etoll.gov.pl/obu-i-zsl-dostawcy (**Information On The Means Of Conducting Integration Tests For OBU And ZSL**).

   During the drive tests, the OBU/ELS Operator completes the drive test report (protocol) available on the website: https://etoll.gov.pl/obu-i-zsl-dostawcy (**Report template**).

8. The report (protocol) referred to in point 7 should be sent to the e-mail address: operatorzyOBUZSL@mf.gov.pl.

9. After successful completion of the tests, the OBU/ELS Operator receives a letter from the Head of KAS (Head of the National Tax Administration) - *Consent to connect the Operator's ICT system* to the KAS Electronic Toll Collection System (e-TOLL).

10. The OBU/ELS operator registers the company, himself and employees in the production environment at the address: https://puesc.gov.pl/uslugi/rejestracja-firmy-i-dzialanie-w-jej-imieniu (during registration, it is best to immediately indicate the extended scope of authorizations - the person registering for e-TOLL needs to have a **full** registration).

11. In the production environment of the Ministry of Finance as part of the **e-Klient service**, it registers and verifies the entity in terms of its legality.

12. After positive verification and after determining that the same company has successfully completed the tests, it is activated in the production environment so that registered employees of the OBU/ELS Operator can manage the service (i.e. add and edit services and devices at: https://puesc.gov.pl/uslugi/obsluga-zewnetrznych-systemow-lokalizacji-zsl-obu).

13. The registration process in the production environment is described in the **PUESC Registration Manual for OBU/ELS Operators**, available at: https://etoll.gov.pl/obu-i-zsl-dostawcy.